



## **CITY MANAGER REPORT**

Week Ending July 1, 2016

### **CITY MANAGER'S OFFICE**

- The City selected SKYLINE Engineering and Construction to complete the Drainage Analysis in the Berkeley Road/Clarendon Avenue area. Letters to the impacted residents notifying them that the consultant will be in the area and possibly may need to access backyards have been drafted for use by the consultant. Work is expected to begin Tuesday, July 5, and take four to six weeks.
- A pre-bid meeting and tour of the Public Works Facility was held for the Public Works Renovation Project. Sealed bids for the design/build documents of the Public Works Facility are due Friday, July 8.
- South City Partners met with staff to discuss the Land Disturbance Process and timeframe.
- The National Main Street Program requested staff complete a survey to assist with program goals and technical assistance. Staff completed the survey.
- Revisions to the Draft Comprehensive Plan have been completed. The Board of Mayor and Commissioners, Planning and Zoning Board and Steering Committee will receive the document for review. The Comprehensive Plan DRAFT can be viewed on the [website](#).
- Preparations are complete for the 4<sup>th</sup> of July Celebration. The parade will begin at 10 a.m. on Monday, July 4<sup>th</sup>, at Avondale High School/DeKalb School of the Arts, 1192 Clarendon Avenue, and the fireworks will begin at dusk at Lake Avondale that same evening. City Hall will be closed Monday, July 4<sup>th</sup>, in observance of Independence Day and will reopen on Tuesday, July 5, at 8 a.m. Sanitation pickup normally scheduled for Monday will be picked up on Tuesday along with the regular Tuesday pickup. Happy 4<sup>th</sup> of July!

### **PUBLIC SAFETY**

- Preparations for the annual 4<sup>th</sup> of July Celebration have been communicated to all officers.

- Ofcr.'s Prentice and Serban were deputized at the DeKalb County Sheriff Office.

### **PUBLIC WORKS**

- Followed up with Georgia Power regarding the damaged light pole on Dartmouth Avenue and Wiltshire Drive.
- Installed flags for the 4<sup>th</sup> of July and prepped the lake for the 4<sup>th</sup> of July celebration.
- Filled sinkhole in the treeline at Willis Park.
- Inspected trees at 33, 41 Berkeley Road and 40 Clarendon Avenue for possible dead and broken limbs.
- Performed a motorzied cart inspection at 987 Viscount Drive.
- Household Waste Removed – 29
- Site Visits – 21
- Sign Violations – 21
- Yard Waste Removed – 8
- Special Pickups – 11
- Grass Violations - 4