



21 North Avondale Road
Avondale Estates, Georgia 30002
(404) 294-5400 Phone
(404) 294-8137 Fax

ETHICS COMPLAINT FORM

PLEASE PRINT OR TYPE

PART A – COMPLAINANT INFORMATION (PERSON MAKING THE COMPLAINT)

Complainant's Name: _____

Address of Residence: _____

City/County/State/Zip: _____

Business Address (if applicable): _____

City/County/State/Zip: _____

Contact Phone Number: _____ (Primary) _____ (Other)

Email Address: _____

PART B – COMPLAINANT DECLARATION

**I HEREBY DECLARE that I, _____ have a complaint against
(Print Name)**

**the following person): _____ who is a:
(Subject of Complaint)**

_____ **Member of the Board of Mayor and Commissioners**

_____ **Member of the Planning and Zoning Board**

_____ **Member of the Zoning Board of Appeals**

_____ **Member of other board, commission or committee (identify below):**

PART C – DESCRIPTION OF COMPLAINT

Provide a statement of the facts upon which your complaint is based. Describe the events in the order in which they occurred. Keep dates of the events in sequence. Include witnesses present when the alleged violation(s) took place. Be factual; the information you provide in this statement must be based on facts and not on personal conjecture. Try to answer the questions, “who”, “what”, “where”, and “when”. Attach extra sheets if more space is required.

PART D – CODE OF ETHICS AND CONDUCT

List the section(s) of the Code of Ethics allegedly violated:

In what way did the event(s) violate the Code of Ethics provision(s) cited above (may attach separate sheet or documentation).

PART E - SOURCE OF EVIDENCE

Identify sources of evidence, if any, you believe should be considered by the Ethics Board and attach copies of any pertinent information you have to support your allegation(s).

I hereby swear or affirm that the information on this form is true and correct to the best of my knowledge.

Complainant's Signature: _____ **Date:** _____

Notary Signature: _____ **Date:** _____

Notary Seal _____ **Date Notary Commission Expires** _____

File Completed Form and Attachments to:
Gina Hill, City Clerk
City of Avondale Estates
21 N. Avondale Plaza
Avondale Estates, GA 30002