

# Move In As-Is Affidavit



21 North Avondale Plaza  
Avondale Estates, Georgia 30002  
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[www.avondaleestates.org](http://www.avondaleestates.org)

## Applicant Proposing

- Change in Ownership without Renovation (Name Change)
  - The business is changing ownership to a new owner without any renovations to the interior or exterior of the property including any changes to finishes. The business and use stay the same.
- Change in Ownership with Changes to Finish Only
  - The business is changing owners and changes to only the finishes are required. The business and use stay the same.
- Change in the Occupant and Changes to Finish Only
  - The property is changing from one business to another. The new business is similar to the use previously approved for the property or structure. Any changes to the space are limited to finishes only. A change in use will only be permitted under this affidavit where the new use is similar to the use of the previously approved tenant.

## Applicant Information

Name \_\_\_\_\_ Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_

## Parcel / Business Information

Business Name \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Previous Business Name \_\_\_\_\_  
Parcel Number \_\_\_\_\_  
Building Square Footage \_\_\_\_\_ Building Construction Type \_\_\_\_\_ Sprinkler Y / N Fire Alarm Y / N  
Tenant Square Footage \_\_\_\_\_ Building Current Use \_\_\_\_\_ Building Proposed Use \_\_\_\_\_

*(Based on Article 9 of the Official Zoning Ordinance)*

Describe Business:

I hereby affirm that I am either the owner or legal lessee of the aforementioned business property and that I will be occupying an existing commercial development with the same use as defined by the Zoning Ordinance. I have made no changes in any way (i.e., any gas, mechanical, plumbing and/or electrical work, load bearing, non-load bearing walls, exits, etc.) apart from paint or other finishes. I understand that if I wish to make changes or change the type of business, I must submit plans to the City of Avondale Estates under a separate permit application. I understand that no life safety inspection will be conducted of my business, and I take full responsibility for any building features or existing construction that does not meet the currently adopted building code. I also understand that, at a time of my choosing, I can hire design and construction professionals to inspect my building for life-safety or other building code violations and, if violations are found, prepare plans and specifications, obtain a city building permit and modify the building to meet the currently adopted building codes.

If it is determined that the actual use is not consistent with the information provided, this application shall be considered null and void.

I hereby affirm that the information provided is true and accurate. I hereby affirm that approval of this application does not constitute approval for any other permit that may be required by the county or other agency having jurisdiction.

\_\_\_\_\_  
Signature of Tenant / Owner

\_\_\_\_\_  
Printed Name of Tenant / Owner

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Signature and Seal of Notary Public

My Commission Expires \_\_\_\_\_

**FOR OFFICE USE ONLY**

APPROVAL	
Issued By: _____	Date: _____
Zoning: _____ Construction Type: _____	Occupant Load: _____
Building Current Use: _____	Building Proposed Use: _____
(Based on Article 9 of the Official Zoning Ordinance)	
Comments _____	