



**City of Avondale Estates
Downtown Development Authority
Regular Meeting
January 10, 2023
5:30 p.m.
MINUTES**

Members Present: Leigh Lynch
Walter Barineau
Stacia Familo-Hopek
Tom Trocheck
Jennifer Joyner
Lisa Shortell

Member Absent: Dave Deiters

Staff Present: Shannon Powell
Ellen Powell
Patrick Bryant
Gina Hill
Kyle Williams, Attorney
Joseph Brickman, Attorney

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| Item No. 1 | Meeting called to Order | Lynch |
| Item No. 2 | Approval of Agenda and December Minutes Regular Meeting
Walter Barineau moved to approve the above. Jennifer Joyner seconded. All ayes. | Lynch |
| Item No. 3 | City Development/Business Update
Shannon Powell reminded members of the DDA to have their required training if they haven't already. She announced that right-of-way acquisition for the US 278 Complete Street project should be completed by the end of February. Once the Georgia Department of Transportation (GDOT) gives their final approval of the project, it will go out to bid. Discussions continue with Avila, the local property owner, about their development plans. Ms. Powell hopes to have an update at next month's meeting. She added that the opening of the Olive & Pine project has been delayed until April. | S.Powell |

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| Item No. 4 | <p>Promotion and Event Update</p> <p>Ellen Powell shared a graphic to be used in the next city newsletter listing 2022 accomplishments, including being named Urbanize’s Best Atlanta Neighborhood. She also gave statistics from the Winterfest Quest promotion – 246 people signed up and many opted in for receiving more Avondale Estates information. Many participants were from outside the city as well. Fruhlingfest will take place March 18th. Ms. Powell listed highlights scheduled for the festival. Many local groups are interested in participating in an Earth Day celebration to be held in the city on April 22nd. Ms. Powell added that staff is finalizing policies for outside events being held at the Town Green and its pavilion.</p> | E.Powell |
| Item No. 5 | <p>Finance Report</p> <p>It was reported that any outstanding items from 2022 were being wrapped up and any salaries would be deducted this week. Any remaining issues with the lease for shuttered Edwin Jarvis are also concluding. The DDA has transferred \$780,000 of its funding to the city for construction of the Town Green pavilion. Because of higher interest rates, the DDA had a \$30,000 increase in revenue the previous month.</p> | Trocheck/S. Powell |
| Item No. 6 | <p>Commercial Town Green Fabric Contract</p> <p>The group discussed the long-awaited development agreement with Fabric for this project. Attorney Kyle Williams listed all the final changes. Tom Trocheck moved to approve the development agreement. Walter Barineau seconded. All ayes.</p> | Williams/W.Powell |
| Item No. 7 | <p>Public Comment on Agenda Items: None</p> | |
| Item No. 8 | <p>Executive Session – Real Estate</p> <p>Stacia Familo-Hopek moved to enter executive session. Jennifer Joyner seconded. All ayes.</p> <p>Tom Trocheck moved to exit executive session. Jennifer Joyner seconded. All ayes.</p> <p>Adjournment</p> <p>Lisa Shortell moved to adjourn. Walter Barineau seconded. All ayes.</p> | |