



HISTORIC PRESERVATION COMMISSION

Monday, February 1, 2021

6:00 p.m.

Via Zoom

Agenda

Members Present: Frank Brown
Brad Jones
Kassie Nigh
Sarah Segars
Jason Swichtenberg
Debbie Toole, Consultant

Staff Present: Caryl Layton
Rebecca Long
Ken Morris
Shari Hillman

- Item 1.** Meeting Called to Order.
- Frank Brown called the meeting to order.
- Item 2.** Approval of minutes from November 2, 2020 regular meeting.
- Jason Swichtenberg made a motion to approve the minutes.
 - Brad Jones seconds the motion.
 - All in favor.
- Item 3.** Approval of minutes from December 7, 2020 regular meeting.
- Jason Swichtenberg made a motion to approve the minutes.
 - Brad Jones seconds the motion.
 - All in favor.
- Item 4.** Old Business: None
- Item 5.** New Business:
- 5 Fairfield Drive – Monica Shaw & Charles Koch - Replace 9 existing windows on the front, side, and rear elevations of the house's sunroom.
 - Monica Shaw and Charles Koch – owners were present at this meeting.
 - Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.

- Brad Jones made a motion to approve application as submitted.
 - Sarah Segars seconds the motion.
 - All are in favor.
- 45 Clarendon Avenue – Ricky Busby - Replace 11 existing windows on the front, rear, and north side elevations of the house.
 - Ricky Busby – owner was present at this meeting.
 - Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.
 - Brad Jones made a motion to approve application as submitted with the condition that windows be 1/1 without SDLs.
 - Kassie Nigh seconds the motion.
 - All are in favor.
- 34 Berkeley Road – Tom Colquitt - (1) construction of a second-floor addition on the rear elevation, and (2) addition of a hipped roof on the existing one-story wing along the side elevation.
 - Robert Koch – architect was present at this meeting.
 - Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.
 - Jason Swichtenberg made a motion to approve application as submitted with the condition that the stucco used be slightly different from the existing stucco and that it is the owner’s option whether to replace the flat roof with a hip roof on the exist porch.
 - Brad Jones seconds the motion.
 - All are in favor.
- 21 Clarendon Avenue – Porter & Leslie Watkins - (1) enclosure of the two-car garage for livable space, (2) addition of new window and door openings on three sides of the garage, removal of one front-elevation window, and addition of new rear-elevation window and door openings, (3) replacement of all existing windows, (4) replacement of front entrance landing and steps, and (5) addition of a rear screened porch.
 - Porter Watkins – owner and Thomas Campbell – architect were present at this meeting.
 - Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.
 - Sarah Segars made a motion to defer approval of the application as submitted until further review of the front facing façade and the replacement windows.
 - Jason Swichtenberg seconds the motion.
 - All are in favor.

Item 6. Other items deemed appropriate for discussion: None

Item 7.

Adjournment

- Kassie Nigh made a motion to adjourn the meeting.
- Brad Jones seconds the motion.
- All were in favor.