



HISTORIC PRESERVATION COMMISSION

Monday, April 5, 2021

6:00 p.m.

Via Zoom

Agenda

Members Present: Frank Brown
Brad Jones
Kassie Nigh
Sarah Segars
Jason Swichtenberg
Debbie Toole, Consultant

Staff Present: Caryl Layton
Rebecca Long
Ken Morris
Shari Hillman

- Item 1.** Meeting Called to Order.
- Frank Brown called the meeting to order.
- Item 2.** Approval of minutes from March 1, 2021 regular meeting.
- Jason Swichtenberg made a motion to approve the minutes.
 - Brad Jones seconds the motion.
 - All in favor.
- Item 3.** Old Business: None
- Item 4.** New Business:
- 45 Berkeley Road – Michelle & Bill Kelly – Replacement of the house's front entrance door and sidelights.
 - Michelle Kelly – owner was present at this meeting.
 - Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.
 - Sarah Segars made a motion to approve application as submitted.
 - Jason Swichtenberg seconds the motion.
 - All are in favor.
 - 5 Clarendon Avenue – Caitlin Dooley – Replacement of windows on the house's side and rear elevations.
 - No representative present.
 - Commission discussion.

- Frank Brown opened the floor for public comment/discussion.
 - Jason Swichtenberg made a motion to deny the application based on not enough evidence of window damage.
 - Brad Jones seconds the motion.
 - All are in favor.
- 10 Kingstone Road– Brad Jones - (1) addition of a rear-elevation mudroom and new rear entrance door; (2) replacement of the house’s windows; (3) replacement of siding on the rear-elevation dormer; (4) replacement of siding, soffit, and fascia on the freestanding garage; and (5) replacement of the concrete driveway.
 - Brad Jones – owner was present at this meeting.
 - Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.
 - Kassie Nigh made a motion to approve application with the conditions that siding has smooth finish and windows be 8/1, 6/1 or 4/1 flanking the picture window.
 - Sarah Segars seconds the motion.
 - All are in favor with Brad Jones recusing from voting.
- 104 Dartmouth Avenue – Johnny Lee - Construction of a stone retaining wall with steps in the front yard along the public sidewalk
 - Johnny Lee – owner was present at this meeting.
 - Commission discussion.
 - Frank Brown opened the floor for public comment/discussion.
 - Brad Jones made a motion to approve application as submitted.
 - Jason Swichtenberg seconds the motion.
 - All are in favor.

Item 5. Other items deemed appropriate for discussion:

- Ken Morris stated all applications will be reviewed using the new Historic Preservation Guidelines starting with all applications received for the June 7 HPC meeting.

Item 6. Adjournment

- Jason Swichtenberg made a motion to adjourn the meeting.
- Kassie Nigh seconds the motion.
- All were in favor.