



**BOARD OF MAYOR AND COMMISSIONERS
REGULAR MEETING
APRIL 12TH, 2023
5:30 P.M.**

MINUTES

Members Present: Jonathan Elmore, Mayor
Brian Fisher, Mayor Pro Tem
Lisa Shortell, Commissioner
Lionel Laratte, Commissioner
Dee Merriam, Commissioner

Staff Present: Patrick Bryant, City Manager
Shannon Powell, Asst. City Manager
Ellen Powell, Communications Manager
Gina Hill, City Clerk
Stephen Quinn, City Attorney
Helen Menefee, Admin Asst.
Lori Leland, Permit Coordinator
Kristen Moretz, Capital Projects Mgr.
Anthony Cappuccio, Deputy Police Chief
Brittany Marmol, Finance Director

Item #1 Meeting Called to Order

Item #2 Adoption of Agenda
Commissioner Laratte moved to adopt. Commissioner Merriam seconded. All ayes.

Item #3 **Commissioner Comments**
Commissioner Shortell promoted the garden club plant sale at the Community Club coming up. Commissioner Laratte said it was nice to speak with residents at the State of the City address. Mayor Elmore said he was glad to see the Easter Classic Car Parade come back.

Item #4 **Approval of Minutes**
March 22nd regular meeting
March 22nd work session
Commissioner Shortell moved to approve. Mayor Pro Tem Fisher seconded. All ayes.

Item #5 **Proclamation Recognizing Georgia Garden Week**

Mayor Elmore read the proclamation aloud. The BOMC then posed for photos with members of the garden club.

Item #6

Resolution to Set 2023 Sanitation Fees

Commissioner Laratte moved to adopt. Commissioner Merriam seconded. All ayes.

City Manager Bryant explained that the county requested these fees be set in April. He added that the recommendation is to keep sanitation fees the same at \$596 per household per year. Commissioner Shortell said that conversations about the future of sanitation will continue. Mayor Elmore warned that the county is likely to raise rates to use the landfill. Barbara Seal asked if the city was contracted to use the county's landfill because it might be worth looking elsewhere. Mr. Bryant offered some background on the subject. Commissioner Shortell felt the county leaders would try to shift the burden to city residents. Bill Hover asked if the fee mentioned was the same as previously discussed.

Item #7

Resolution to Set 2023 Stormwater Fees

Commissioner Laratte moved to adopt. Commissioner Merriam seconded. All ayes.

City Manager Bryant said the recommendation was to keep the fee the same at \$180 per unit.

Item #8

Resolution to Appoint DeKalb County Board of Registrations and Elections to Conduct the City's 2023 General Municipal Election in November

As discussed at the previous work session, appointing the DeKalb County Board of Registration and Elections to administer city election of Board of Mayor and Commissioners is a procedural matter.

Commissioner Shortell moved to approve. Mayor Pro Tem Fisher seconded. All ayes.

City Manager Bryant said this is a procedural matter that's done every city election year.

Item #9

Resolution to Contract for Paving Project Services

City Manager requests approval to sign a contract with an engineering firm to assist with inspections, testing and construction management for the paving project approved by the BOMC in March in an amount not to exceed \$25,000.

Commissioner Laratte moved to approve. Commissioner Merriam seconded. All ayes.

City Manager Bryant recalled the recent contract signed for the milling and paving project. This project, however, would be with Dewberry to be the engineering project manager. Commissioner Merriam remarked that since the roads would be milled to the base, it's imperative that it be done correctly. Mayor Pro Tem Fisher asked about the source of the money. Commissioner Laratte asked about the firm's qualifications.

Item #10

Resolution for Paving Project Contingency

City staff requests approval to add a 10% contingency to the paving contract (approved in March) in the amount of \$115,400 to provide for slight variations in

the overall cost or other unanticipated expenses as needed.

City Manager Bryant provided a brief explanation. Mayor Elmore said because you are milling to the base, unforeseen issues could arise. Commissioner Shortell added that it's good to have the extra money ready to go and not have to hold up paving until there's a BOMC meeting. There was discussion about the source of the funds.

Item #11 **Resolution to Contract for Auditing Services**

City staff is requesting approval of contract for audit services

Commissioner Laratte moved to approve. Commissioner Merriam seconded. All ayes.

City Manager Bryant recapped that this issue was discussed at the previous work session and reviewed the options with some updates about deadlines. Pros and cons were discussed. The group agreed they would prefer to go with Maudin Jenkins for the three year contract in an amount of \$150,000. Bill Hover asked for clarification on one item.

Item #12 Public Comment

Bill Hover enjoyed the Classic Car Parade on Easter.

Item #13 Adjournment

Mayor Pro Tem Fisher moved to adjourn. Commissioner Shortell seconded. All ayes.

APPROVED APRIL 26TH, 2023



Gina Hill, City Clerk

