



**BOARD OF MAYOR AND COMMISSIONERS
REGULAR MEETING
JUNE 14TH, 2023
5:30 P.M.**

MINUTES

Members Present: Brian Fisher, Mayor Pro Tem
Lisa Shortell, Commissioner
Lionel Laratte, Commissioner
Dee Merriam, Commissioner
Member Absent: Jonathan Elmore, Mayor
Staff Present: Patrick Bryant, City Manager
Shannon Powell, Asst. City Manager
Ellen Powell, Communications Manager
Gina Hill, City Clerk
Brittany Marmol, Finance Dir.
Harry Hess, Police Chief
Helen Menefee, Admin Asst.
Lori Leland, Permitting Coord.
Tammy Martinez, Communications

Item #1 Meeting Called to Order

Item #2 Adoption of Agenda
Commissioner Shortell moved to adopt. Commissioner Merriam seconded. All ayes.

Item #3 **Commissioner Comments**
Commissioner Shortell promoted an upcoming concert at the Town Green. City Manager Bryant introduced Tammy Martinez, the new communications and marketing coordinator. He also pointed out that the sanitation presentation is now posted on the website along with added features. Mayor Pro Tem Fisher encouraged the public to get involved in the millage rate process.

Item #4 **Approval of Minutes**
May 24th regular meeting
May 24th work session
Commissioner Laratte motioned to approve. Commissioner Merriam seconded. All ayes.

Item #5 **Proclamation in Observance of Juneteenth Day**
Mayor Pro Tem Fisher read the proclamation aloud.

Item #6 **An Ordinance by the City of Avondale Estates to Amend Chapter 21 (Zoning) of the City's Code of Ordinances to Provide for Procedures in Compliance with Certain Amendments to the State Zoning Procedures**

Law; to Repeal Conflicting Provisions of the Code; and for Other Purposes

The proposed text amendments related to zoning procedure and public notice are necessary to keep the city's zoning ordinance in compliance with changes to the Georgia Zoning Procedures Law by the effective date of July 1, 2023.

City Manager Bryant explained this measure and what type of procedures it will affect. This change is mandated by the state. He added that a redline version of the code that will show the changes is being put together. Commissioner Shortell noted that this does not present much change, only with notices and timelines. Commissioner Merriam provided more detail.

Item #7

An Ordinance by the City of Avondale Estates to Amend Chapter Two of the City Code Regarding Administration; to Assess Administrative Fees in Connection with all Applications for Permits or Licenses Issued by the City; to Direct the City Manager to Recommend the Reasonable Amount of Such Fees for Approval by the Board of Mayor and Commissioners on an Annual Basis; and to Repeal Conflicting Provisions

This ordinance allows the City to charge reasonable administrative fees for review of permits, licenses and other approvals and permissions in amounts recommended by the city manager and approved by the Board of Mayor and Commissioners. This ordinance was first read at the previous regular meeting.

Commissioner Shortell moved to approve. Commissioner Laratte seconded. All ayes.

City Manager Bryant offered an explanation for this ordinance. He said this will streamline administrative fees and they will become part of the budget process. Mayor Pro Tem Fisher gave more detail.

Item #8

An Ordinance by the City of Avondale Estates to Amend Chapter Three of the Code of Ordinances, Regarding Alcohol, to Allow Farm Winery Tasting Rooms

This ordinance is designed to support local businesses wanting to open farm winery tasting rooms. These are businesses that sell and offer samples of wine partially sourced in state. This ordinance was first read at the previous regular meeting.

Commissioner Merriam voted to approve. Commissioner Laratte seconded. All ayes.

City Manager Bryant explained the definition of a farm winery and the process to become one.

Item #9

Resolution to Lease City Hall to Dekalb County for November Election

Approval for the county to use city hall as a polling location requires action by the BOMC.

Commissioner Shortell moved to approve. Commissioner Merriam seconded. All ayes.

City Manager Bryant explained this resolution. Mayor Pro Tem Fisher said that

it's a formality.

Item #10 Public Comment: None

Item #11 Adjournment
Commissioner Laratte motioned to adjourn. Commissioner Merriam seconded. All
eyes.

APPROVED JULY 12TH, 2023



Gina Hill, City Clerk

